

 UNSW AUSTRALIA	HS405 DANGEROUS GOODS MANIFEST FOR {INSERT BUILDING NAME}
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Document Number	Initial Issue Date:	Current Version Number:	Current Version Date:	Next review Date: <i>Annual review required</i>

1. GENERAL INFORMATION

SCHOOLS/UNITS:

- {list relevant schools within this building which are included}*

ADDRESS:

- {insert – including nearest gate entrance}*

DATE THIS MANIFEST WAS PREPARED: (ANNUAL REVIEW REQUIRED)

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2. EMERGENCY CONTACTS

Name	Position	School / Centre	Office Location (room number)	Telephone (incl. mobile)
	<i>Include positions such as:</i> <ul style="list-style-type: none"> • <i>Chief and deputy chief wardens</i> • <i>Heads of schools/centres</i> • <i>Lab managers</i> • <i>Academics in charge</i> 			

3. SUMMARY OF DANGEROUS GOODS CLASSES

{From the information in tables 4.1 and 4.2 add up all quantities for each DG class to provide the total quantity of each class for the building}

DANGEROUS GOODS CLASS	PACKING GROUP	MAXIMUM QUANTITY STORED (I.E. TOTAL)
2.1 Flammable Gas	n/a	
2.2 Non-Flammable Gas	n/a	
2.2 Non-Flammable Gas: Oxygen	n/a	
2.2 Liquefied Cryogen	n/a	
2.3 Toxic Gas	n/a	
3 Flammable Liquids	I,II and III	
4 Flammable Solids	I,II and III	
5 Oxidising Agents and Organic Peroxides	I,II and III	
6 Toxic Substances	I,II and III	
8 Corrosive Substances	I,II and III	

4. Specific Dangerous Goods Details

4.1. Bulk Supplies of Dangerous Goods {e.g. cryogen tanks}

Identification of Tank (e.g. assets number etc.)	Dangerous Goods			Maximum Quantities	Contact
	Class	UN Number			
Proper Shipping Name	Class	PG (I, II, III)	HazChem Code	Typical Qty	Unit e.g. L/Kg

4.2. Other Package Storage Areas:

e.g. Gas cylinder storage areas and Dangerous Goods Storage Cabinets (*i.e. Flammable /Toxic/ Corrosive / Oxidising Cabinets etc.*)

Also make note of any Packing Group I substances or Toxic gases to complete tables 4.3 and 4.4

Floor	Room Number	DG Class	Sub Risks {if applicable}	Packing Grp. {if applicable}	Maximum Quantity L/Kg {e.g. 250L cabinet}	Contact

4.3. List of any Toxic Gas Cylinders and their location

{If there is any Toxic Gas stored in any of the storage locations in table 4.1 list it here}

DANGEROUS GOODS CLASS 2.3 TOXIC GASES					
LOCATION {i.e. floor and room number}	DG CLAS S	CHEMICAL NAME	CYLINDER SIZE	No. CYLINDER S	TOTA L QTY
	2.3				
	2.3				
	2.3				
	2.3				
	2.3				
	2.3				
Total				Kg	

4.4. List of packing group 1 chemicals and their location

{If there are packing group I substances stored in any of the storage locations in table 4.1 list them in the corresponding table below}

DANGEROUS GOODS CLASS 3: FLAMMABLE LIQUIDS					
LOCATION {i.e. floor and room number}	DG CLAS S	CHEMICAL NAME	PACK SIZE	No. PACKS	TOTA L QTY
	3				
	3				
	3				
	3				
	3				
	3				
Total				L	

DANGEROUS GOODS CLASS 4: FLAMMABLE SOLIDS {including Spontaneously combustible or water sensitive chemicals}					
LOCATION {i.e. floor and room number}	DG CLAS S	CHEMICAL NAME	PACK SIZE	No. PACKS	TOTA L QTY
	4				
	4				
	4				
	4				
	4				
Total				Kg	

DANGEROUS GOODS CLASS 5 - OXIDISING LIQUIDS <i>{including self reactive substances or organic peroxides}</i>					
LOCATION <i>{i.e. floor and room number}</i>	DG CLAS S	CHEMICAL NAME	PACK SIZE	NO. PACKS	TOTA L QTY
	5				
	5				
	5				
	5				
	5				
	5				
Total				L	

DANGEROUS GOODS CLASS 5 -OXIDISING SOLIDS <i>{including self reactive substances or organic peroxides}</i>					
LOCATION <i>{i.e. floor and room number}</i>	DG CLAS S	CHEMICAL NAME	PACK SIZE	NO. PACKS	TOTA L QTY
	5				
	5				
	5				
	5				
	5				
	5				
Total				Kg	

DANGEROUS GOODS CLASS 6: TOXIC LIQUIDS					
LOCATION <i>{i.e. floor and room number}</i>	DG CLAS S	CHEMICAL NAME	PACK SIZE	NO. PACKS	TOTA L QTY
	6				
	6				
	6				
	6				
	6				
	6				
	6				
	6				
Total				L	

DANGEROUS GOODS CLASS 6: TOXIC SOLIDS					
LOCATION <i>{i.e. floor and room number}</i>	DG CLAS S	CHEMICAL NAME	PACK SIZE	NO. PACKS	TOTA L QTY
	6				
	6				
	6				
	6				
	6				
	6				
	6				
Total				Kg	

DANGEROUS GOODS CLASS 8: CORROSIVE LIQUIDS					
LOCATION <i>{i.e. floor and room number}</i>	DG CLAS S	CHEMICAL NAME	PACK SIZE	NO. PACKS	TOTA L QTY
	8				
	8				
	8				
	8				
	8				
	8				
	8				
	8				
Total				L	

DANGEROUS GOODS CLASS 8: CORROSIVE SOLIDS					
LOCATION <i>{i.e. floor and room number}</i>	DG CLAS S	CHEMICAL NAME	PACK SIZE	NO. PACKS	TOTA L QTY
	8				
	8				
	8				
	8				
	8				
	8				
Total				Kg	